

**United States Pony Clubs, Incorporated  
Horse Management Committee**

**HM PROCEDURE 103**

**SUBJECT: CHMJ SEMINAR**

EFFECTIVE DATE: January 1, 2009

REVISED DATE:

NEXT SCHEDULED REVIEW DATE: June 2011

**I. PHILOSOPHY:**

In order to ensure a consistent rally judging experience for the competitors and education for Chief Horse Management Judges, a Chief HM Judge Seminar shall be conducted. Because of the importance of this education USPC shall pay some portion of the expenses of all attending CHMJ's with Active status.

**II. PROCEDURE STATEMENT:**

A Chief HM Judge Seminar shall be offered a minimum of every other year. In years that a physical meeting is not offered, provision shall be made for at least one or a series of teleconferences and/or a long distance education opportunity. Attendance and/or participation shall be open to all Chiefs and Provisional Chiefs with a status of Active, Inactive (ST), Inactive (LT), and Retired.

In order to maintain a status of 'Active' a CHMJ must have attended or participated in two (2) of the last three (3) seminar offerings including physical seminar, teleconference series, and/or long distance learning.

**III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:**

- A. Active CHMJ's shall have some portion of their expenses paid by USPC.
- B. When a seminar is offered via teleconference the announcement must include the attendance requirement necessary to maintain 'Active' status. When long distance learning opportunities are offered the announcement must include the participation requirement necessary to maintain 'Active' Status.
- C. PCHMJ's shall attend at their own expense.
- D. Inactive and Retired CHMJ's may attend at their own expense.
- E. Members of the HM Committee shall have some portion of their expenses paid by USPC.
- F. USPC's contribution towards seminar expenses shall be based on the CHMJ Seminar budget request and shall be proportional to other USPC continuing education funding.
- G. Failure to meet this attendance criterion will result in Suspended: Temporary status.

**IV. DELEGATION OF AUTHORITY:**

- A. The Horse Management Committee Chair(s) shall have responsibility for this procedure.
- B. The Vice President of Instruction shall have oversight of this procedure.

**V. ENACTMENT:**

Established Date: June 2008