

**United States Pony Clubs, Incorporated  
Horse Management Committee**

**HM PROCEDURE 204**

**SUBJECT: CHIEF HORSE MANAGEMENT JUDGE APPEAL PROCESS**

EFFECTIVE DATE: January 1, 2009

REVISED DATE:

NEXT SCHEDULED REVIEW DATE: June 2011

**I. PHILOSOPHY:**

An appeal process should be available to CHMJ who do not agree with decisions rendered by the Horse Management Committee in regard to policies, procedures and changes of status.

**II. PROCEDURE STATEMENT:**

The Horse Management Committee states that if a CHMJ wishes to appeal the decision of the Horse Management Committee in regard to a policy, procedure or change of status they will follow the Amplifying Instructions and Guidelines listed below.

**III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:**

- A. The Appeal Committee shall be comprised of:
  - 1. The USPC Vice President of Instruction
  - 2. Two other USPC Instruction Council Chairs selected by the Vice President of Instruction who are not members of the Horse Management Committee.
- B. Appeals shall be made in writing and submitted to the Vice President of Instruction no later than forty-five (45) days from the postmarked receipt of notification by letter of the change of status.
- C. The Appeal Committee has thirty (30) days from the date of receiving the request to respond in writing to the petitioner.
- D. A written copy of the decision shall be sent to the Horse Management Chair.
- E. The decision of the Appeal Committee shall be binding.

**IV. DELEGATION OF AUTHORITY:**

- A. The Chair(s) of the Horse Management Committee shall have responsibility for this procedure.
- B. The Vice President of Instruction shall have oversight of this procedure.

**V. ENACTMENT:**

Established: Date: June 2008